



# BY-LAWS

Revised December 3, 2009

## DIAMOND VALLEY VETTES BY-LAWS

### ARTICLE I NAME

The name of the organization shall be *Diamond Valley Vettes*, hereinafter referred to as the "Club."

### ARTICLE II PURPOSE

The Club is a social organization created to promote and encourage the preservation, ownership and operation of Corvettes. The Club will encourage planned trips, events and other activities. *Diamond Valley Vettes* is a non-profit organization.

### ARTICLE III PRINCIPLE OFFICE

The principle office of the Club is hereby fixed and located at Hemet, California. The Board of Directors, with a majority approval of the general membership, is hereby granted full power and authority to change said principle office from one location to another in the County of Riverside. Any such change shall be noted by the Secretary opposite this section, but shall not be considered an amendment to these by-laws.

### ARTICLE IV FISCAL YEAR

The fiscal year for Diamond Valley Vettes shall be from January 1<sup>st</sup> through December 31<sup>st</sup>.

### ARTICLE V MEMBERS

#### SECTION 1. CLASSIFICATION OF MEMBERS

There shall be two (2) classes of members in the Club as set forth in these by-laws:

- A. **ACTIVE** – Any person meeting all requirements of eligibility and having paid all fees and dues.
- B. **INACTIVE** – A member in good standing who for valid reasons, must withdraw from active participation (i.e., military service, school, health) but may return to active status (without vote). No dues will be required during a period of Inactive status.

## **SECTION 2. ELIGIBILITY FOR MEMBERSHIP**

### **A. New Membership**

1. Be at least 18 years of age.
2. Presently own a Corvette, or have proof of purchase of a Corvette not yet delivered.
3. Be the spouse or significant other of the owner of a Corvette, and sharing a common domicile.
4. Show proof of valid automobile insurance.
5. Hold current membership in The National Council of Corvette Clubs (NCCC).

### **B. Renewal Membership**

All requirements for membership shall be met upon renewal. Renewal membership for Diamond Valley Vettes and NCCC membership is payable by the October General Meeting. There will be a penalty for dues received after November first, such penalty amount to be determined by the Board of Directors.

## **SECTION 3. QUALIFICATIONS & ADMISSION OF MEMBERSHIP**

Members shall be persons of responsibility, integrity and high standing in the community in which they reside.

- A. Each prospective member shall serve a 30-day probationary period during which he/she will be allowed to participate in all Club activities and shall have all of the rights of a member with the exception of the right to vote.
- B. Completed applications must be submitted with payment of dues.

## **SECTION 4. TERMINATION OF MEMBERSHIP**

- A. A membership shall terminate upon the death or resignation of the member or upon his expulsion by a majority vote of the members.
- B. A member may be expelled for non-payment of dues after 60 days from the October General Meeting due date, or for conduct which the membership shall deem detrimental to the best interest of the Club by a majority vote of the members.

- C. A member may not transfer his membership and any attempted transfer of membership shall cause such membership to terminate automatically.
- D. All rights of a member in the Club or its property shall cease upon termination of his or her membership.
- E. Active membership shall automatically terminate 180 days after a member ceases to be the owner of a Corvette.

**SECTION 5. DUES AND MEMBERSHIP FEES**

- A. The initial membership fee is payable upon submission of a membership application and will be refunded if the application is not approved.
- B. Annual dues shall be due and payable by the October General Meeting. New member's dues will be prorated. For renewing memberships, Club dues and NCCC fees shall be submitted to the Treasurer.
- C. Reimbursement of dues shall be based on a prorated basis in the event of termination of membership, except that no refund will be made for memberships terminated during the last three months of the calendar year.
- D. An ex-member may be reinstated after a sixty (60) day probationary period upon a majority vote of the membership and payment of all outstanding debts to the Club.

**SECTION 6. MEETINGS OF MEMBERS**

- A. General Meetings of members shall be held at least once per month at a regularly fixed time and hour to be determined by the Board of Directors and approved by a majority of the membership. Adequate notice of these regular meetings shall be given to the members.
- B. Special meetings of the members may be called and held as ordered by the Directors or by any member holding not less than one third of the voting power of the membership. For such special meetings, notice shall be given to each member no less than five (5) days prior to the meeting, as it appears on the membership record of the Club.

- C. The Annual Meeting of the members shall be held at the General Meeting in December of each year for election of new officers, reports of past officers and committees and other such business as lawfully may come before the meeting.

**SECTION 7. VOTING**

All active members shall have equal voting and other rights, including eligibility for office. Each active member shall be entitled to one vote, which may be cast in person or by proxy.

**SECTION 8. QUORUM**

The presence in person or by proxy of one third of the members of the Club shall constitute a quorum for the transaction of business at the General Membership Meeting.

**ARTICLE VI DIRECTORS**

**SECTION 1. NUMBER AND QUALIFICATIONS**

- A. The authorized number of Directors for the Club shall be five (5) until changed by Amendment to these by-laws duly adopted by the membership.
- B. The five Directors shall consist of the immediate Past President and the following officers: President, Vice President, Secretary and Treasurer.

**SECTION 2. ELECTION AND TERM OF OFFICERS**

- A. Officers shall be elected at the annual meeting of members, but if such annual meeting is not held or Officers are not elected there, the Officers may be elected at any special meeting of members held for that purpose. All Officers shall hold office until their respective successors are elected.
- B. Nominations are to be made by the membership at the October and November General Meetings. The Vice President will prepare the official ballot after the November General Meeting. Nominations may be made from the floor for a write-in candidate at the December General Meeting. The votes will be tallied at the December General Meeting by at least two members not standing for election. In the event there is a single candidate for any office, voting for that office may be conducted by voice.

**SECTION 3. MEETINGS**

Meetings of the Board of Directors shall be called and held as deemed necessary by the Directors. All board members must be notified in advance of the meeting.

**SECTION 4. VACANCIES**

Any vacancies in the Board of Directors shall be filled by a nominee of the President, with the advice and consent of the membership.

**SECTION 5. QUORUM**

A majority of the authorized number of the Directors shall be necessary to constitute a quorum for the transaction of business. Every act or decision done or made by a majority of the Directors present at a meeting duly held at which a quorum is present, shall be regarded as the act of the Board of Directors unless a greater number is required by law or by the Articles of Incorporation.

**SECTION 6. MINUTES**

The Secretary will record minutes from each Board of Directors meeting and the minutes shall be made available to the members upon request.

**SECTION 7. FEES AND COMPENSATION**

Directors shall receive no compensation for their services, but may receive such reimbursement for expenses as may be approved at the next General Meeting.

**ARTICLE VII OFFICERS**

**SECTION 1. OFFICERS**

The officers of this Club shall be President, Vice President, Secretary and Treasurer.

**SECTION 2. ELECTION**

A. The term of each office shall be one calendar year. Nominations begin at the October General Meeting. Elections are to be held annually at the December General Meeting.

- B. To qualify as a candidate for an office, nominees must be active members in good standing.

**SECTION 3. PRESIDENT**

- A. The president shall be the Executive Officer of the Club and be subject to the control of the Board of Directors. He/She shall have general supervision, direction and control of the affairs of the Club.
- B. He/She will preside at all meetings of members, meetings of the Board of Directors and all official activities of the Club.
- C. He/She will appoint committee chairpersons.
- D. The President, in conjunction with the Treasurer, will have the authority to make payments from Club funds.
- E. He/She will serve as an ex-officio member of all committees.

**SECTION 4. VICE PRESIDENT**

- A. The Vice President shall, in the absence or disability of the President, perform all the duties of the President and, when so acting, shall have the power of and be subject to the same restrictions as those imposed upon the President.
- B. He/She is responsible for new memberships, will assign new members to committees and will coordinate all activities of the Club by supervising the work of all committees with the Committee Chairpersons.
- C. He/She shall serve as the Club representative whenever interaction between the Club and the media, general public, or associated businesses are involved, including liaison with the sponsor. He/She is relied upon to actively promote the activities of the Club.
- D. He/She will aid the President whenever necessary and coordinate all activities with the President.

**SECTION 5. SECRETARY**

- A. The Secretary shall keep a book of minutes of all meetings, with the time and place of holding and the proceedings thereof and distribute copies of such minutes at the subsequent monthly meeting. If the Secretary is unable to

attend a meeting, the President shall appoint a secretary pro-tempore. The Secretary shall keep a roster showing the names, addresses, telephone numbers and email addresses of all members. The Club roster shall be made available to all members. The use of this roster shall be restricted to Club purposes only and not be distributed to outside persons or businesses without prior Board approval. Members shall have the opportunity to have their name removed from the roster before any outside distribution is made. The list shall not be used by individual members to solicit or market personal or private business or commercial ventures.

He/She shall be responsible for all official correspondence, with prior review of the President.

## **SECTION 6. TREASURER**

- A. The Treasurer shall keep and maintain adequate and correct books of accounts showing the receipt and disbursement of Club funds, and an account of the Club's assets, if any. Such ledgers shall at reasonable times be open to inspection by any member. The Treasurer shall deposit all monies of the Club with such depositories as are designated by the Board of Directors with the approval and signature of the President and shall render a statement of the financial condition of the Club at each monthly meeting.
- B. Disbursement of Club funds shall be made with the signature of the Treasurer or the President.

## **ARTICLE VIII CHAIRPERSONS**

The chairpersons will be appointed by the President as needed. The Chairperson shall serve a term corresponding to that of the Officers, or until their successors have been chosen, unless the by-laws or other rules otherwise expressly provide differently.

**Activities:** Plans and coordinates activities for the Club.

**Ambassador:** Greets members at each General Meeting and at club events, with particular emphasis on greeting new members.

**Awards:** Plans the annual awards banquet.

**By-Laws:** Reviews the by-laws and proposes revisions.

**Charity:** Recommends to the membership organizations for Club charitable donations.

**Editor:** Prepares and distributes by email newsletters to appropriate members and others that may be on a distribution list. The Editor is given authority to correct, revise or edit articles submitted for the newsletter.

**Historian:** Takes photographs at club events.

**NCCC Governor:** Serves as the Club representative to meetings of the NCCC. The NCCC Governor shall inform the members of all pertinent issues being decided upon and any changes that are taking place within NCCC. The NCCC Governor shall keep members advised of events being held within the region. The NCCC Governor shall maintain a list of all current member NCCC numbers, secure proper paperwork for submission to NCCC upon receiving Club applications and ensure all members maintain their NCCC status while a member of the Club.

**Nominating:** Each September, the President may designate a nominating chairperson. The chairperson will select two (2) additional members to assist in soliciting interest for being a candidate for Club Office.

**Procurement:** Serves as the liaison between product businesses for the purpose of supplying the Club with such items as name badges, T-shirts, hats, jackets, etc. He/She shall interact directly with members to secure orders for said products, collect payment, deliver products, and provide a detailed account to the Club Treasurer.

**Sergeant-At-Arms:** Sets up the room for General Meetings and maintains order at meetings and other Club activities.

**Sunshine:** Acknowledges birthdays, anniversaries and special occasions of all Club members.

**Webmaster:** Maintains the Club's Website in a current, informational and entertaining manner; coordinates with the host site to ensure all fees are up-to-date; ensures that Website size and material meet all prescribed specifications and all posted material is in good taste and reflects favorably the values of the Club.

**ARTICLE IX            AMENDMENTS**

- A. By-laws may be amended or repealed by the vote of members entitled to exercise a majority of the voting power of the Club or by the written assent of such members, except as otherwise provided by law or by the Articles of Incorporation.
  
- B. Any motions made to amend the by-laws at a monthly General Meeting shall not be voted on at that meeting. The proposed changes shall be distributed to the membership no less than five days prior to the next General Meeting and be placed on the agenda of the next General Meeting for discussion. At the end of the discussion a motion may be entertained to vote on the proposed by-law change(s).
  
- C. All proposed changes to the by-laws must be presented in writing; one copy to the President, one copy to the Secretary and one copy to the by-laws Chairperson.

**ARTICLE X            MISCELLANEOUS**

- A. Charter Member:** Defined as an active member who paid their first year dues on or before January 1, 2007. All charter members will be recognized as such on the Club nametag. A Charter Member whose membership was terminated may be re-designated as a Charter Member upon subsequent re-instatement and payment of the current dues and the Charter Membership fee of \$50.00.
  
- B. Events Proceeds:** Upon the event that the Club has a special cash generating event, the Club shall donate a minimum of 90% of the total net proceeds from the event to a charity designated by a vote of the membership.
  
- C. Insurance:** All motor vehicles used during any Club sponsored event, run or activity must carry current valid insurance on said vehicle.